Step Two – Logging into Blackboard to Begin Your Course

Using the browser, go to http://www.ccbcmd.edu/. In the upper right-hand corner of your screen you will see the myCCBC link. Hover over it to display the pull-down menu and select Blackboard.

Hit OK and the Blackboard main page comes up.

1. Type your **USERNAME** and **PASSWORD**
2. At the top of the screen, select the **Courses/Organizations** tab.

3. Under **Course Search**, type in **SMP** and click on the **Go** button.
4. This brings up the **Browse Course Catalog** screen. Under **Course ID**, hover over the **SMP_Training** and click on the down arrow until the word **Enroll** appears and select ‘enroll.’

![Browse Course Catalog](image)

5. At the next screen, click on the **Submit** button to proceed. You should receive a message of successful enrollment.

![Self Enrollment](image)
On the next screen, click **OK** to be taken directly to the course and to the **Getting Started** screen. The **SMP** course will be added to your course list in Blackboard.

**NOTE:** If you do not finish the module, you **will be able to resume** your session in the future by choosing the course from your course list in Blackboard.

6. **At the Getting Started** screen, on the left-hand column under **COURSE CONTENT**, select **SMP Learning Module**.

7. **Next**, select the “Click Here to enter the SMP Learning Module” link.
8. Under Table of Contents, read through the Objectives and Browser tabs and then select “CLICK HERE TO START.” After studying each slide in the entire slideshow, take the SMP POST Test to complete your training.

If you have any questions or run into a problem, please contact:
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