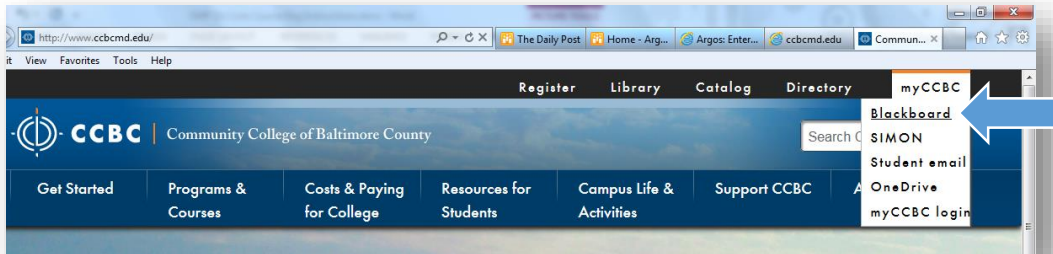


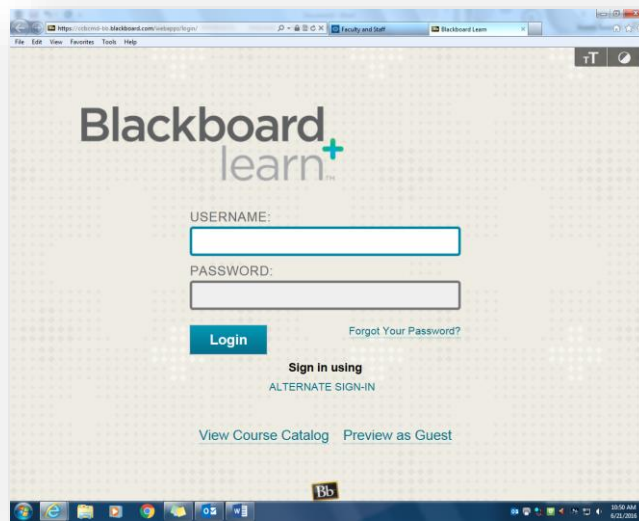
Step Two – Logging into Blackboard to Begin Your Course

Using the browser, go to <http://www.ccbcmd.edu/>. In the upper right-hand corner of your screen you will see the **myCCBC** link. Hover over it to display the pull-down menu and select **Blackboard**.

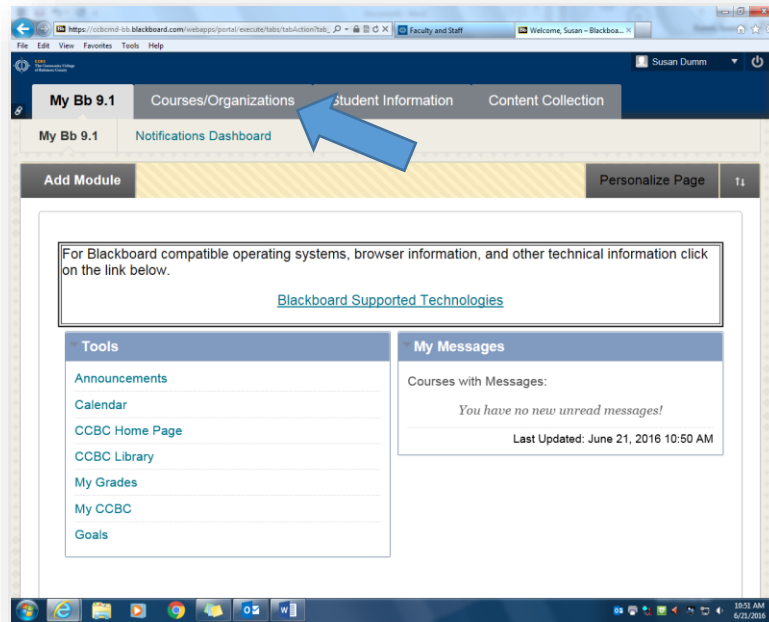


Hit OK and the Blackboard main page comes up.

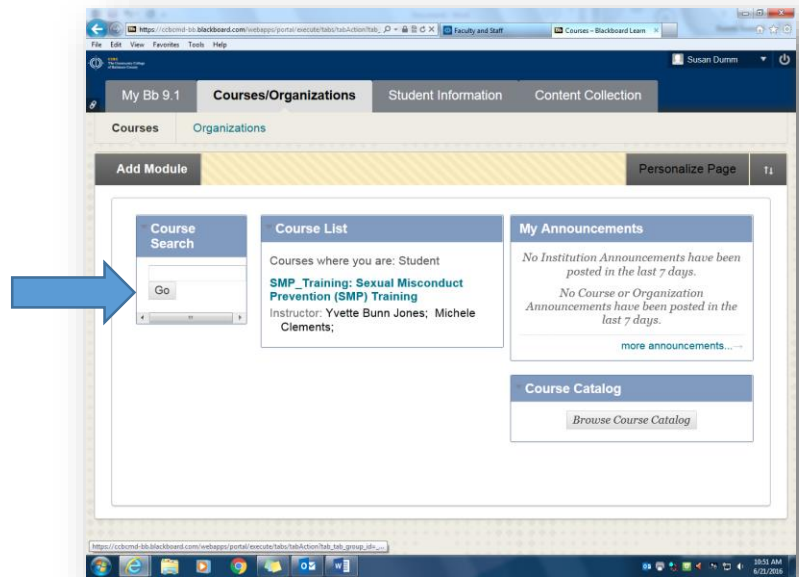
1. Type your **USERNAME** and **PASSWORD**



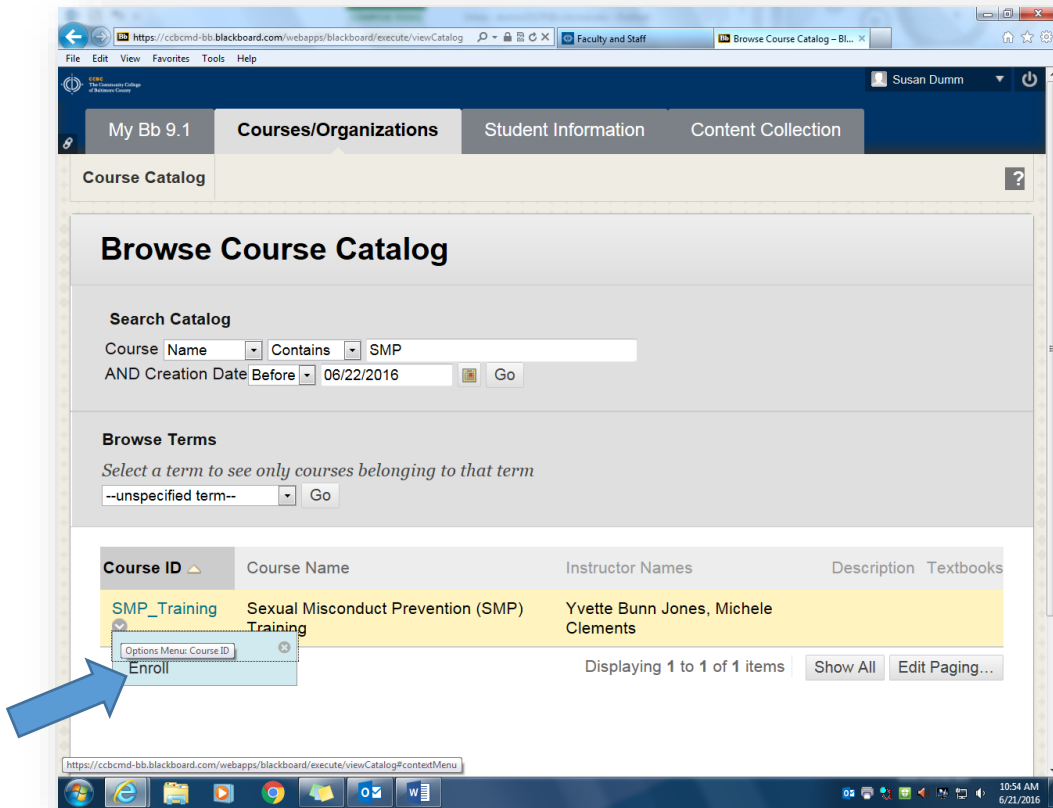
2. At the top of the screen, select the **Courses/Organizations** tab.



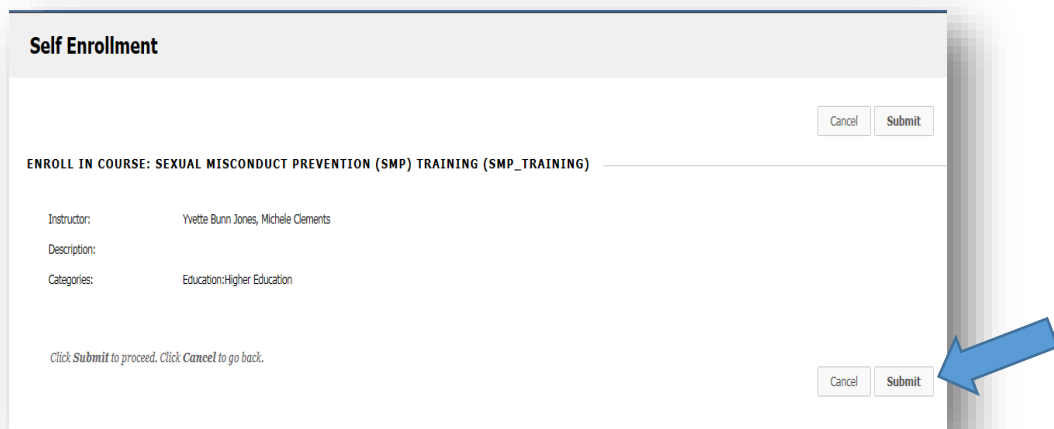
3. Under **Course Search**, type in **SMP** and click on the **Go** button.



- This brings up the **Browse Course Catalog** screen. Under **Course ID**, hover over the **SMP_Training** and click on the down arrow until the word **Enroll** appears and select 'enroll.'



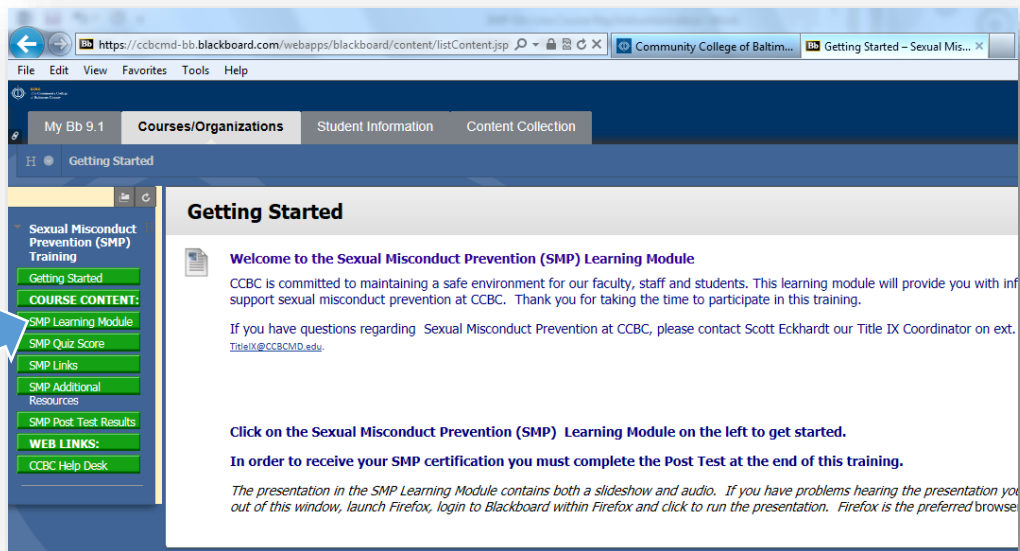
- At the next screen, click on the **Submit** button to proceed. You should receive a message of successful enrollment.



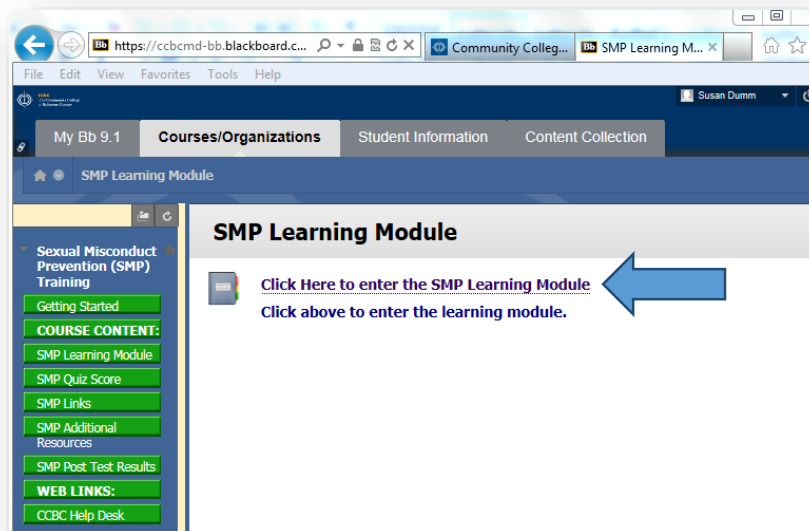
On the next screen, click **OK** to be taken directly to the course and to the **Getting Started** screen. The **SMP** course will be added to your course list in Blackboard.

NOTE: If you do not finish the module, you will be able to resume your session in the future by choosing the course from your course list in Blackboard.

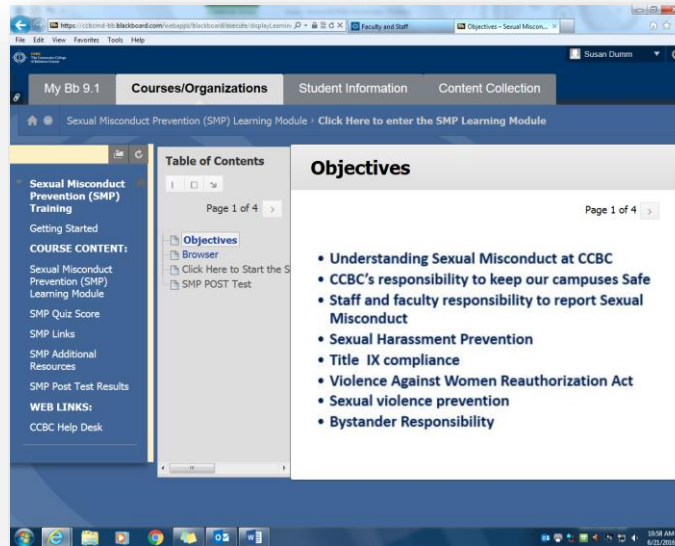
- At the **Getting Started** screen, on the left-hand column under **COURSE CONTENT**, select **SMP Learning Module**.



- Next, select the "Click Here to enter the SMP Learning Module" link.



8. Under **Table of Contents**, read through the **Objectives** and **Browser** tabs and then select “**CLICK HERE TO START.**” After studying each slide in the entire slideshow, take the **SMP POST Test** to complete your training.



*If you have any questions or run into a problem, please contact:
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